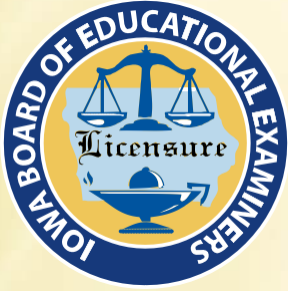


# FY17 Fees Report



December 20, 2017

State of Iowa  
Iowa Board of Educational Examiners  
Grimes State Office Building  
400 E. 14<sup>th</sup> Street  
Des Moines, IA 50319-0146

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## MISSION

The mission of the Iowa Board of Educational Examiners is to establish and enforce rigorous standards for Iowa educational practitioners to effectively address the needs of students.

## BELIEF STATEMENTS

We Believe:

- that an effective licensure system is efficient, innovative, and responsive to needs of students and educators.
- in collaboration with other organizations to improve professional development and preparation programs.
- that education is a profession.
- that establishing ethical standards protects students and practitioners.

Adopted: June 2001

Reviewed: June 15, 2017

Revised: August 13, 2010

## **PRINCIPLES FOR THE BOARD OF EDUCATIONAL EXAMINERS BUDGETING PROCESS**

### **Identify a vision and knowledge of the service needs.**

1. Identify the vision of what the BoEE should be.
2. Identify the service and the capital needs of the BoEE.

### **Policies, Goals, Priorities, and Resource Utilizations plans.**

3. Identify fiscal and economic policies and goals to meet the vision and needs of the BoEE.
4. Identify the service and capital policies and goals to meet the vision and needs of the BoEE.
5. Identify strategies for managing the BoEE's fiscal process.

### **Prepare and adopt a fiscal budget that integrates vision, policy, and goals with strategies that are consistent with the current fee structure.**

6. Develop and implement a process that prepares a revenue and expenditure plan that is based on the vision, policy, and goals of the Board.
7. Establish a yearly plan and multiple year plan for forecasting anticipated revenues.

### **Monitor and control the utilization of resources in meeting the Board's goals.**

8. Monitor and control the utilization of resources (expenditures) monthly and make budget adjustments quarterly.
9. When possible, identify external factors that may impact the utilization of resources.
10. Make adjustments to the goals if budget adjustments cannot meet the anticipated revenues.

## ASSUMPTIONS

The Board of Educational Examiners' budget was built on the following assumptions as the Board does not receive an appropriation from the Legislature:

1. The budget was built on the assumption that approximately \$586,650 would be deposited to the General Fund.
2. The budget was built on the assumption that 28,798 applications would be processed during FY17.
3. 2004 and 2005 legislation changed the revenue stream for the Board. Since that legislation, the Board has taken a conservative position in estimating revenues since prior to 2004 expenditures exceeded revenues.
4. The Board would not have to increase licensing fees to educators for at least 4 to 7 years from FY06. The Board is currently in year 12 without a fee increase.
5. Since the Board does not receive an appropriation, the Board needs a cash carryover to pay its bills at the start of a new fiscal year and end of the current fiscal year. It is the Board's opinion that the BoEE is in an adequate financial position with a minimum of \$620,397 of cash reserves. This amount of cash reserves allows the BoEE to have cash on hand that can pay for three months of average expenditures (\$206,799 per month in FY17), excluding General Fund deposit expenditures, should a catastrophic reduction in license applications occur.
6. The largest expenditure each year for the BoEE is for personnel services (staff), which accounts for 70% of the BoEE's annual budget. Background check costs account for 20% of annual BoEE expenditures, leaving 10% of the budget to pay for non-personnel and non-background check related expenses.
7. Since the Board is fee based, the Board must immediately transfer a minimum of \$100,000 of cash reserves at the end of one fiscal year (June) to the start of the next fiscal year (July) in order to have enough cash on hand to pay payroll expenses. The remaining cash reserves are transferred to the new fiscal year in August.
8. Technology has increased the effective and efficient use of resources; however, the online application / processing system needs continued funding. The current online licensing system costs approximately \$94,000 to operate annually. This cost was offset by the reduction of one support staff position and the elimination of paper credential mailings.
9. The current licensure system must be rebid prior to the conclusion of FY18 but has yet to yield requirements set forth in the original RFP due to factors outside of the control of the BoEE. Potential replacement costs could exceed \$600,000, which has been budgeted for in FY18. Ongoing service costs are yet to be determined.

## FINDINGS

1. The General Fund received a deposit of \$581,396 from the Board of Educational Examiners in FY17, which is \$5,254 less than projections.
2. 27,447 applications were processed during FY17, which is 1,351 less than projections.
3. The General Assembly has made three appropriations from BoEE cash reserves since 2009. In FY09, \$300,000 was transferred to the Department of Education to pay for early head start projects involving children aged birth to year three and \$454,000 was transferred to the Department of Education to pay for the beginning teacher mentoring and induction program, for a total of \$754,000. The General Fund Deposit for FY09 was \$580,139, creating a combined expenditure of \$1,334,139.
4. In 2015, House File 658 required the BoEE to transfer \$600,000 to the Department of Education for purposes of continuing the career planning required under section 279.61. The appropriated funds paid for one year of the I Have a Plan Iowa career planning software. The General Fund Deposit for FY15 was \$587,182, creating a combined expenditure of \$1,187,182. The resulting impact prompted decreases in BoEE staff and services, including the reduction of three FTE.
5. Enhancements in the technology infrastructure have allowed the application processing time to be significantly reduced. Reductions in staff, however, have compromised that timeline. The FY18 budget will begin to include the gradual restoration of services to licensees, including the replacement of off-site fingerprinting services, which will improve our background check timeline, and one FTE, which will help improve our internal processing timeline.
6. During FY06, legislation was passed requiring the Board to check the sex offender registry, child abuse registry, and the dependent adult abuse registry when renewing a license. The cost for accessing those files with the DCI, along with subsequent legal costs associated with denials, was absorbed by the Board. FY16 legislation added checks of publicly available courts information system (Iowa Courts Online) for all renewal applications. Background checks account for approximately 25% of the Board's processing activity. As a result, background check fees for renewals only were increased from \$1 to \$10 in FY17 to help offset these additional costs.

## RECOMMENDATIONS

1. Maintaining an adequate carryover is essential to the financial stability of the agency. Without adequate carryover, the Board will be unable to cover expenses at the beginning of the new fiscal year. If the projected revenue falls below expectations, the Board's ability to carry out its responsibilities will be compromised.
2. Lack of proper resources, resulting from the combined appropriations of cash reserves, has hindered the Board's ability to adequately provide services and has compromised security within our offices. As a result, the FY18 budget will begin to include the gradual restoration of services, including the replacement of one FTE, and facility changes as necessary to maintain confidentiality required by Code of Iowa Chapter 272 and Iowa Administrative Code 282.
3. FY17 is the twelfth year in a row the Board of Educational Examiners has not received an appropriation. The agency has seen the number of applications processed in a year as low as 23,142 and as high as 29,262. This would represent a variance of approximately 6,120 licenses issued in a fiscal year, which would represent a change in revenue of approximately \$520,200. Concern exists that the number of transactions processed will decrease based on market factors outside the control of the BoEE.
4. Updates are needed for current technology to meet customer needs and maintain data systems within the BoEE required for processing licenses. The annual cost for the current comprehensive licensing system is \$94,000. This contract must be rebid by 2018 and allow for a transition in order to prevent disruption of services to licensees.
5. The current five-year forecast indicates predicted annual expenditures will not exceed revenues. These projections include \$348,948 in reductions in staff and services, including reductions in FTE from 16.25 to 13.25, and a one-time placeholder of \$600,000 for potential costs related to rebidding our licensure system, as required.

## FIVE-YEAR FORECAST

	<b>*Projected Expenditures</b>	<b>Projected Revenues</b>	<b>Projected Revenues less Projected Expenditures</b>	<b>Estimated Starting BoEE Cash Reserves</b>	<b>Estimated Ending Cash Reserves</b>
<b>FY 2018</b>	**\$3,503,900	\$3,581,097	\$77,197	\$836,246	\$77,197
<b>FY 2019</b>	\$3,033,123	\$3,581,097	\$547,974	\$77,197	\$625,171
<b>FY 2020</b>	\$3,168,097	\$3,581,097	\$413,000	\$625,171	\$1,038,171
<b>FY 2021</b>	\$3,309,077	\$3,581,097	\$272,020	\$1,038,171	\$1,310,191
<b>FY 2022</b>	\$3,456,330	\$3,581,097	\$124,767	\$1,310,191	\$1,434,958

\*Based on a 4.45% average expenditure increase per year and a 5-year revenue average.

\*\*Includes \$600,000 placeholder for potential licensure system costs.

# EXHIBIT 1: HISTORY – NUMBER OF LICENSES ISSUED BY TYPE

History - Number of Licenses Issued by Type																					
ID	LicenseTitle	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999	1998
10	Initial License	2679	3028	3342	3723	3309	4033	3668	3556	3723	4179	3918	4023	4609	4288	4121	2691	2105	636	1456	1653
11	Initial License (3 year)		2		1	2	1	4	3	2		1	5	10	27	68	54	2	906	133	
12	One-Year Conditional	40	36	34	34	33	46	38	96	9	7	5	13	37	10	3	3				
13	Nontraditional Exchange License			4	5	5	2	13	6		1	1	2	1				1			
14	International Exchange License	23	26	28	23	13	14	3	8	9											
15	Standard License	5885	6017	5927	6626	6851	6085	6101	6144	6922	7389	8410	8807	6770	6454	8147	6843	6683	3390	2742	2083
16	Standard License (4 year)		1	1	2	1		2	3	7	19	36	7	7	12	63	79	2			
17	Denial of a Standard								1	1											
18	License Suspended or Revoked	58	92	489																	
20	Master Educator License	3866	3656	3398	3496	4080	3350	3196	2808	2920	2935	3137	3586	2488	2164	2180	1810	1488	826	472	312
21	Master Educator License (4 year)		1		1		1			4	4	6	2	9	4	14	14				
24	Initial Administrator License	284	251	273	319	352	326	335	270	275	191	147									
25	Professional Administrator License	454	484	597	720	787	416	465	570	803	901	248	506	533	781	1523	351	346	191	226	213
26	Professional Administrator License (4 year)			1				2						2			2				
27	Authorization Extension	25	21	3																	
28	Executive Director Decision	283	319	228	284	219	279	228	255	217	333	235	191	174	100	9	12	20	15	38	34
29	Class A -Substitute License	1	7		2	3	7	1		1	1	3	2				1				
30	Class A License	1387	1168	1051	1090	1019	931	925	875	1171	1236	1041	1028	663	610	686	688	663	606	568	659
31	Administrator Exchange License	106	65	83	63	71	32	11	1	3		1			8	8	2	7	5		
32	Counselor Exchange License										2		3	3	5	7	4	2	1		
33	Class G	35	28	39	38	27	23	18	37	16	19	16	13								
34	Teacher Intern License	44	36	34	20	22	18	18	24	18	46	23	8	17				1			
35	Class B License	945	1170	1405	923	933	952	838	938	815	849	997	648	601	733	744	725	1004	795	622	718
36	Class E Emergency License (Extension	152	130	167	193	189	259	291	309	296	311	281	231	242	239	240	208	171	191	265	261
37	Class E Emergency License (Extension of A)	84	67	108	150	138	130	123	114	26	7	3		7							4
38	Regional Exchange License	450	599	517	524	539	555	521	354	160	205	148	137	131	105	101	134	226	242	270	344
39	Class C License									243	421	387	483	354	21	39	57	127	217	256	138
40	Substitute License	1403	1499	1489	1619	1703	1506	1680	1573	1753	1588	1442	1378	1307	1495	1559	1345	1284	1115	1171	1776
41	Evaluator-(NEW) License	58	39	37	50	54	44	42	46	64	130	44	74	74	129	306		1			
42	Emergency Evaluator License																1		1		3
43	Evaluator License			2		1	2		2	1	3	1				7	57	350	237	91	71
44	Evaluator License			2		1			2	1					1	6	40	104	64	43	35
45	Aea Administrator License				1			1		2	1	3	10	4	4	8	10	8	1	1	5
46	Class A - AEA Administrator License							1									2				
47	IJAG Authorization	9	9	19	13																
48	Military Exchange License	36	41	23	18	3															
49	Activities Administration																				
49	Authorization	6	7	18																	
50	Initial Career and Technical																				
50	Authorization	40	21	17	23	19	17	14	7	13	11	14	14	6	10	9	7	15	24	7	13
51	Class D License													1							
52	Preliminary Native Language Teaching																				
52	Authorization	6	2	11	7	1															
53	Initial School Administrative Manager																				
53	Authorization	28	29	17	20																
54	School Administrative Manager																				
54	Authorization	3	2		48																
55	Career and Technical Authorization	14	6	9	21	18	10	9	15	14	16	14	15	13	13	13	18	19	11	9	8
56	Native Language Teaching																				
56	Authorization	10	3	2																	
59	Transitional Coaching Authorization	67																			
76	Initial Professional Service License	126	128	112	132	107	141	118	103	84	108	67	29	33	40	36	28	31	11	18	30
77	Professional Service License	232	244	254	220	223	180	173	194	142	168	147	134	109	35	20	19	18	16	23	26
78	Provisional Orientation and Mobility																				
78	Specialist	2		1	1	1		2	1	2	4	4									
79	Orientation and Mobility Specialist	5	3	2	1	5	5	2	1	1	2	12									
80	School Social Worker License										61	40	21	34	14	13	20	29	34	34	13
89	Statement of Professional Recognition	425	215	249	148	264	417	221	218	89	130	349	48	48	34	31	48	62	66	93	54
90	Coaching Authorization	3137	3464	3325	3512	3180	3247	3163	3058	2846	2605	2553	2400	2602	2318	2103	2059	1939	1790	1516	1333
91	Coaching Authorization Extension	145	42	59	79	102	141	170	172	195	179	164	176	203	269	292	231	217	179	55	
92	Behind the Wheel Driving Instructor																				
92	Authorization	185	171	173	171	160	161	179	93	150	116	96	106	101	36	29	21	16	8	1	
93	Paraprofuctor Certificate	591	643	705	1035	798	728	656	962	932	721	659	527	806	870	977	440	44			
94	Substitute Authorization	1354	1375	1201	899	810	914	770	859	938	490	505	793	766	579	351	5				
95	School Business Official Authorization	38	110	255	27	1	438	7													
96	Temporary Initial School Business																				
96	Official Authorization	5	2	4	1	4	3														
97	Initial School Business Official																				
97	Authorization	17	30	18	25	24	10														
99	Conditional License	14	9	23	28	13	12	3	13	35	98	129	231	155	13	5	11	13	3		1
		24757	25298	25756	26336	26085	25436	24012	23691	24903	25487	25287	25651	22920	21421	23718	18040	16998	11581	10111	9787

# EXHIBIT 2: TOTAL LICENSES ISSUED BY MONTH

Total Number of Licenses Issued by Month													
	July	August	September	October	November	December	January	February	March	April	May	June	Total number of Licenses Issued
Projected FY18	2,700	3,118	2,253	2,218	1,638	1,746	1,924	2,026	2,253	1,936	2,364	2,951	27,496
Running Total	2,700	5,819	8,071	10,290	11,928	13,674	15,598	17,624	19,877	21,813	24,177	27,127	
*Average of FY04 through FY17													
FY 2017	2,660	3,221	2,002	1,926	1,482	1,636	2,273	1,744	2,502	2,007	2,959	3,035	27,447
Running Total	2,660	5,881	7,883	9,809	11,291	12,927	15,200	16,944	19,446	21,453	24,412	27,447	
FY 2016 Actual	3,017	3,432	2,078	2,454	1,603	1,991	2,082	2,267	2,034	2,147	2,783	3,195	29,083
Running Total	3,017	6,449	8,527	10,981	12,584	14,575	16,657	18,924	20,958	23,105	25,888	29,083	
FY 2015 Actual	3,095	3,564	2,297	2,368	1,452	2,230	1,918	1,717	2,003	1,946	2,505	3,224	28,319
Running Total	3,095	6,659	8,956	11,324	12,776	15,006	16,924	18,641	20,644	22,590	25,095	28,319	
FY 2014 Actual	2,968	3,852	2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
Running Total	2,968	6,820	8,940	11,172	12,743	14,707	16,799	18,839	20,938	22,922	25,498	28,812	
FY 2013 Actual	2,744	3,375	1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
Running Total	2,744	6,119	8,097	10,585	12,434	14,354	16,585	18,653	20,899	23,087	26,043	29,262	
FY 2012 Actual	2,490	3,087	2,475	2,041	1,849	2,005	1,985	2,259	2,141	1,951	2,920	2,857	28,060
Running Total	2,490	5,577	8,052	10,093	11,942	13,947	15,932	18,191	20,332	22,283	25,203	28,060	
FY 2011 Actual	2,812	2,923	2,294	2,149	1,857	2,051	1,996	2,050	2,299	2,055	2,189	3,293	27,968
Running Total	2,812	5,735	8,029	10,178	12,035	14,086	16,082	18,132	20,431	22,486	24,675	27,968	
FY 2010 Actual	2,804	2,899	2,626	2,210	1,842	1,944	1,843	2,321	2,158	2,037	2,211	2,976	27,871
Running Total	2,804	5,703	8,329	10,539	12,381	14,325	16,168	18,489	20,647	22,684	24,895	27,871	
FY 2009 Actual	2,902	3,413	2,644	2,547	1,779	1,726	1,979	2,221	2,393	1,844	2,259	2,923	28,630
Running Total	2,902	6,315	8,959	11,506	13,285	15,011	16,990	19,211	21,604	23,448	25,707	28,630	
FY 2008 Actual	1,895	2,580	2,592	2,199	1,795	1,161	1,733	2,384	1,792	1,748	1,883	2,242	27,344
Running Total	1,895	4,475	7,067	9,266	11,061	12,222	13,955	16,339	18,131	19,879	21,762	24,004	
FY 2007 Actual	2,008	2,788	2,503	2,302	1,538	1,486	1,654	2,300	2,028	1,680	1,736	2,910	26,747
Running Total	2,008	4,796	7,299	9,601	11,139	12,625	14,279	16,579	18,607	20,287	22,023	24,933	
FY 2006 Actual	1,722	2,259	2,005	2,062	1,452	1,469	1,744	1,820	2,299	1,683	1,851	2,776	23,142
Running Total	1,722	3,981	5,986	8,048	9,500	10,969	12,713	14,533	16,832	18,515	20,366	23,142	
FY 2005	2,547	3,394	1,631	1,916	1,423	1,324	1,579	1,567	2,640	1,753	2,130	2,511	24,415
Running Total	2,547	5,941	7,572	9,488	10,911	12,235	13,814	15,381	18,021	19,774	21,904	24,415	
FY 2004	4,142	2,867	2,293	2,164	1,443	1,541	1,825	1,600	2,906	2,082	2,141	2,834	27,838
Running Total	4,142	7,009	9,302	11,466	12,909	14,450	16,275	17,875	20,781	22,863	25,004	27,838	

# EXHIBIT 3: FY 17- BALANCE SHEET / CASH FLOW CHART

FY 17 Balance Sheet / Cashflow Chart												
	July 16	Aug 16	Sept 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17
Licensure Fees (orig 9397)												
Receipts												
Brought Fwd from 16	100,000.00	493,216.76	-	-	-	-	-	-	-	-	-	-
Carry Fwd to 16	-	-	-	-	-	-	-	-	-	-	-	-
234 Gov Transfer in Other Agcy	-	216,452.25	138.75	-	-	-	63.75	-	-	-	-	(836,245.99)
401 Licensure Fees	166,086.75	216,452.25	139,230.25	124,386.00	103,715.25	94,948.50	156,042.60	125,781.30	161,334.75	123,175.50	176,175.00	75.00
704 DCI Check Fee	36,325.00	43,743.00	34,384.00	43,258.00	34,221.36	22,428.00	48,561.00	35,511.00	44,359.00	42,890.00	34,780.00	227,614.00
BoEE Total Receipts	302,411.75	753,412.01	173,753.00	167,644.00	137,936.61	117,376.50	204,667.35	161,292.30	205,693.75	166,065.50	210,955.00	34,239.50
401 Licensure Fees (GenFund)	54,302.25	70,641.75	44,617.00	40,608.00	33,904.75	31,044.50	50,779.25	40,942.10	52,033.25	39,411.50	56,461.00	66,650.75
Expenditures												
101 Personal Services	48,538.23	176,709.60	98,519.00	108,069.77	108,157.04	108,106.16	171,493.52	104,423.22	94,641.46	112,215.13	112,413.30	182,594.00
202 In-State Travel	-	3,669.39	2,556.40	1,081.69	132.56	1,775.97	201.92	3,131.45	394.71	1,054.58	1,729.31	2,315.54
203 Assigned Vehicle	-	110.15	142.09	279.88	325.21	212.85	130.37	110.70	188.83	1,275.75	180.16	195.58
204 Vehicle Depreciation	-	160.00	160.00	160.00	160.00	160.00	160.00	160.00	160.00	160.00	160.00	320.00
205 Out-of-State Travel	-	-	-	-	-	-	-	-	-	-	-	-
301 Office Supplies	4,750.82	159.87	53.75	-	1,045.28	5.08	-	135.70	1,354.55	166.79	449.64	651.85
309 Printing & Binding	-	56.00	1,903.00	-	524.00	-	-	-	24.80	54.35	504.55	-
313 Postage	-	1,076.73	1,013.77	861.00	821.39	652.01	451.50	929.30	923.94	957.12	984.86	1,953.60
401 Communications	-	1,004.95	1,128.84	1,058.69	1,066.64	963.79	1,040.30	1,043.38	811.39	903.88	910.48	2,173.83
402 Rentals	1,515.00	696.24	75.00	-	75.00	-	-	-	-	-	-	500.00
405 Professional Services	-	49,218.90	-	340.83	376.36	(48,540.90)	655.29	390.83	1,544.40	500.71	281.65	952.08
406 Outside Services	-	-	-	66.18	65.60	142.18	-	-	-	2,147.17	2,037.60	3,935.96
407 Intra-State Transfers	-	-	-	-	-	-	-	-	-	-	-	-
408 Advertising	-	-	-	-	29.81	-	-	-	-	-	-	-
409 Outside Repairs/Services	-	17.34	-	104.35	-	-	87.39	-	-	118.28	-	78.18
414 Other Agency Reimb	-	15,682.75	638.00	35.00	35.00	636.00	35.00	35.00	636.00	35.00	35.00	671.00
416 ITE Reimbursement	-	1,402.39	2,114.88	1,670.65	1,603.40	1,593.57	1,581.62	1,530.78	1,670.81	1,708.61	1,558.91	3,547.87
418 IT Contracted Services	-	-	-	-	-	48,880.00	-	225.00	48,880.00	-	-	-
432 Gov Trfr Attorney Gen	-	-	7,141.26	3,333.33	3,509.85	3,333.33	3,340.16	3,340.53	3,333.33	3,333.33	3,333.33	6,707.47
433 Gov Trfr Auditor	-	-	-	-	58.49	-	72.63	-	3,333.33	-	104.05	174.88
434 Gov Trfr Other Agencies	-	-	19,728.00	48,949.25	11,713.00	45,137.00	16,306.50	24,204.97	23,901.00	32,947.81	22,463.00	41,565.13
502 Office Equipment	-	-	-	-	-	-	-	-	-	-	-	-
503 Equipment Non-Inventory	-	-	-	-	-	-	153.58	-	-	657.00	-	-
510 IT Equipment & Software	141.41	-	113.36	-	46.09	-	-	1,316.81	6,525.28	116.10	-	-
602 SWICAP/Other Expense	-	53.20	1,944.12	3,764.90	-	1,360.86	-	2,049.28	1,737.34	1,479.04	2,526.83	27,495.87
Total Expenditures	54,945.46	250,017.51	137,231.47	169,775.52	129,744.72	164,417.90	195,709.78	143,132.95	186,727.84	159,830.65	149,772.67	285,583.81
Excess (Deficiency) of												
Revenue over Expenditures	147,466.29	10,177.74	36,521.53	(2,131.52)	8,191.89	(47,041.40)	8,957.57	18,159.35	18,965.91	6,234.85	61,182.33	(23,655.31)
Beginning Cash Balance	-	740,683.05	750,860.79	787,382.32	785,250.80	793,442.69	746,401.29	755,358.86	773,518.21	792,484.12	798,718.97	859,901.30
Ending Cash Balance	247,466.29	750,860.79	787,382.32	785,250.80	793,442.69	746,401.29	755,358.86	773,518.21	792,484.12	798,718.97	859,901.30	-

# EXHIBIT 4: OBLIGATIONS VS. BUDGET REPORT

Obligations vs. Budget Report					
Budget Fiscal Year: 2017					
	Total Obligations FY-To-Date		SY 17 Spending Plan	Budget Balance	Percent of Budget Received /Spent
<b>Resources:</b>					
Balance Forward	\$ 593,217				
Receipts					
234 Gov Transfer in Other Agcy		\$ -	\$ -		
401 Fees, Lic. & Permits	\$ 1,814,942	\$ 2,216,828			
704 Other	\$ 454,700	\$ 364,418			
<b>Total Resources:</b>	<b>\$ 2,862,859</b>	<b>\$ 2,581,246</b>	<b>\$ 311,604</b>	<b>88%</b>	
<b>Expenditures:</b>					
101 Personal Services	\$ 1,425,880	\$ 1,434,838	\$ 8,958	99%	
202 In-State Travel	\$ 18,044	\$ 15,000	\$ (3,044)	120%	
203 Assigned Vehicle	\$ 3,152	\$ 9,000	\$ 5,848	35%	
204 Vehicle Depreciation	\$ 1,920	\$ 1,920	\$ -	100%	
205 Out-of-State Travel	\$ -	\$ 10,000	\$ 10,000	0%	
301 Office supplies	\$ 8,773	\$ 12,000	\$ 3,227	73%	
309 Printing & Binding	\$ 3,067	\$ 5,000	\$ 1,933	61%	
313 Postage	\$ 10,625	\$ 9,500	\$ (1,125)	112%	
401 ICN/Communications	\$ 12,112	\$ 15,000	\$ 2,888	81%	
402 Rentals	\$ 2,861	\$ 3,000	\$ 139	95%	
405 Professional Services	\$ 4,176	\$ 15,000	\$ 10,824	28%	
406 Outside Services	\$ 9,939	\$ 5,000	\$ (4,939)	199%	
407 Trans to Other agency	\$ -	\$ -	\$ -		
408 Advertising	\$ 30	\$ 2,000	\$ 1,970	2%	
409 Outside Repairs/Ser	\$ 406	\$ 4,000	\$ 3,594	10%	
414 Other Agency Reimb	\$ 18,474	\$ 24,000	\$ 5,526	77%	
416 ITD Reimbursement	\$ 20,183	\$ 28,000	\$ 7,817	72%	
418 IT Contracted services	\$ 97,985	\$ 97,760	\$ (225)	100%	
432 Gov Transfer AG	\$ 40,706	\$ 41,000	\$ 294	99%	
433 Gov Transfer Auditor	\$ 410	\$ 8,000	\$ 7,590	5%	
434 Gov Trans Other Agency	\$ 286,916	\$ 325,000	\$ 38,084	88%	
502 Office Equipment	\$ -	\$ 5,000	\$ 5,000	0%	
503 Equipment Non-Inven	\$ 811	\$ 3,100	\$ 2,289	26%	
510 IT Equipment	\$ 35,755	\$ 30,000	\$ (5,755)	119%	
602 SWICAP	\$ 24,667	\$ 8,000	\$ (16,667)	308%	
705 Refunds (not included in Expenditure Subtotal)	\$ 3,937	\$ 12,000	\$ 8,063	33%	
<b>Expenditure Subtotal</b>	<b>\$ 2,030,827</b>	<b>\$ 2,123,118</b>	<b>\$ 92,291</b>	<b>96%</b>	
<b>CY Revenue Less Expenditure</b>	<b>\$ 238,815</b>				

# EXHIBIT 5: PROJECTED AGENCY REVENUE AND EXPENDITURES

Projected Revenue and Expenditures With General Fund Dollars												
	Projected FY2018	Actual FY2017	Actual FY2016	Actual FY2015	Actual FY2014	Actual FY2013	Actual FY2012	Actual FY2011	Actual FY2010	Actual FY2009	Actual FY2008	Actual FY2007
<b>Resources:</b>												
Balance Forward	\$ 836,246	\$ 593,217	\$ 570,693	\$ 1,176,209	\$ 1,156,232	\$ 1,047,213	\$ 923,038	\$ 695,116	\$ 465,147	\$ 999,099	\$ 751,218	\$ 186,971
Appropriations												
Receipts												
Gov. Transfer in Other Agcy		\$ 278	\$ 511	\$ 338	\$ 2,376,318	\$ 2,394,796	\$ 2,273,149	\$ 2,261,510	\$ 2,219,966	\$ 2,330,805	\$ 2,185,116	\$ -
# Fees, Lic. & Permits*	2,380,433	2,396,338	2,364,527	2,362,440	363,491	365,286	395,060	373,742	359,189	315,462	278,178	\$ 2,095,686
Other	364,418	364,418	448,835	363,491	364,478	365,286	395,060	373,742	359,189	315,462	278,178	\$ 308,963
Total Resources:	\$3,581,097	\$3,354,251	\$2,804,329	\$3,902,478	\$3,897,026	\$3,807,295	\$3,591,247	\$3,330,368	\$3,044,303	\$3,645,367	\$3,214,512	\$2,591,620
<b>Expenditures:</b>												
General Office**	\$2,457,024	\$2,026,890	\$2,194,693	\$1,825,312	\$1,833,419	\$1,765,263	\$1,631,145	\$1,550,106	\$1,518,807	\$1,598,423	\$1,457,624	\$1,103,643
DC/FBI Bkgrd checks	\$ 451,768	\$ 454,700	\$ 448,835	\$ 319,291	\$ 297,852	\$ 290,911	\$ 347,620	\$ 294,463	\$ 277,954	\$ 247,658	\$ 213,824	\$ 214,339
Inter State Transfers	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 754,000	\$ -	\$ -
General Fund	\$ 595,108	\$ 581,396	\$ 580,237	\$ 587,182	\$ 589,546	\$ 594,889	\$ 565,268	\$ 562,760	\$ 552,526	\$ 580,139	\$ 543,965	\$ 522,420
Expenditure Subtotal	\$3,503,900	\$3,062,986	\$3,223,765	\$3,331,785	\$2,720,817	\$2,651,063	\$2,544,034	\$2,407,329	\$2,349,187	\$3,180,220	\$2,215,413	\$1,840,402
Revenue minus Expenditures	\$ 77,197	\$ 291,265	\$ 31,261	\$ 570,693	\$ 1,176,209	\$ 1,156,232	\$ 1,047,214	\$ 923,037	\$ 695,116	\$ 465,145	\$ 999,099	\$ 751,218
Carryover***	\$ 77,197	\$ 291,265	\$ 31,261	\$ 570,693	\$ 1,176,209	\$ 1,156,232	\$ 1,047,214	\$ 923,037	\$ 695,116	\$ 465,145	\$ 999,099	\$ 751,218

\*Fees, Lic & Permits = 401 Licensure Fees + 25% Gen Fund Deposit  
 \*\*General Office = Total Expenditures Minus Background Check Fees  
 \*\*\*Carryover reflects placeholder for licensure system potential costs

**EXHIBIT 6: FY 18 BUDGET & FY 17 BUDGET**

Licensure Fees Total 0001-9397		SFY 18 Spending Plan Board of Education Examiners Appropriation Unit # 0154	SFY 17 Spending Plan Board of Education Examiners Appropriation Unit # 0154
Revenue			
Appropriation		-	-
Brought FWD		748,908	593,216
501 Fees		1,779,791	1,623,612
704 Misc Receipts		392,165	364,418
Total Funds Available		2,921,164	2,581,246
Expenditures			
	FTE's	13.7	13.25
101 Personal Services		1,507,373	1,434,838
101 SERIP/SLIP		-	-
202 In-State Travel		20,000	15,000
203 Assigned Vehicle		5,000	9,000
204 Vehicle Depreciation		1,920	1,920
205 Out-of-State Travel		15,000	10,000
301 Office supplies		20,000	12,000
309 Printing & Binding		5,000	5,000
313 Postage		9,500	9,500
401 ICN/Communications		15,000	15,000
402 Rentals		3,000	3,000
405 Professional Services		10,000	15,000
406 Outside Services		15,000	5,000
407 Trans to Other agency		-	-
408 Advertising		2,000	2,000
409 Outside Repairs/Ser		4,000	4,000
414 Other Agency Reimb		24,000	24,000
416 ITD Reimbursement		22,000	28,000
417 Workers Compensation			
418 IT Contracted services		700,000	97,760
432 Gov Transfer AG		45,000	41,000
433 Gov Transfer Auditor		3,000	8,000
434 Gov Trans Other Agency		325,000	325,000
501 Equipment		2,500	2,500
502 Office Equipment		2,500	2,500
503 Equipment Non-Inven		2,000	3,100
510 IT Equipment		120,000	30,000
602 SWICAP		20,000	8,000
705 Refunds		5,000	12,000
Total Expenditures		2,903,793	2,123,118
Estimated Carry Forward 17 (E7-E39)		17,371	458,128